

Cabinet – Monday, 7 July 2025

Decision List

Notes:

All decisions in this Decision List which are not identified as RECOMMENDATIONS to Council are capable of being "called-in" under Section 8 of Chapter 4, Part 3 of the Constitution. If not called-in, they will take effect on the expiry of 5 clear working days after the publication of this decision list.

For the avoidance of doubt, the deadline for a call-in request for this decision list will be **Tuesday 15th July**

The officer listed as taking action will generally be the author of the original report unless otherwise notified to the Democratic Services Team.

ACTION BY

7 - Outturn report 2024/2025

Decision
RESOLVED to recommend to Full Council:

- a) The provisional outturn position for the General Fund revenue account for 2024/25 (as shown in Appendix A);
- b) The transfers to and from reserves as detailed within the report (and Appendix C);
- c) The surplus of £0.622m be transferred to the General reserve to mitigate future funding shortfalls.
- d) The balance on the General Reserve of £2.825m following the transfer outlined above.
- e) The surplus of £0.384m relating to retained business rates be transferred to the Business Rates reserve.
- f) The financing of the 2024/25 capital programme as detailed within the report and at Appendix D.
- g) The updated capital programme for 2025/26 to 2030/31 and scheme financing as outlined within the report and detailed at Appendix E;
- h) Approval of additional funding to cover capital project overspends of £10,816 as detailed in paragraph 5.7.
- i) The roll-forward of existing capital project funding from 2024/25 into 2025/26 as detailed

Full Council Decision

<p>in paragraph 5.9.</p> <p>j). To note the addition of £55,000 towards the New Play Area (Sheringham, The Lees) to be funded from the Asset Management Reserve in 2025/26 for a total project budget of £120,000</p> <p>k) The addition of £6,081 towards the Cromer Offices LED Lighting in the Capital Programme to be funded from Capital Receipts in 2025/26 for a total project budget of £178,796.</p> <p>l) The addition of £20,000 towards the Public Conveniences (Sheringham & North Walsham) project in the Capital Programme to be funded from Capital Receipts in 2025/26 for a total project budget of £565,514.</p> <p>m) The addition of the Holt Eco Learning Space scheme for £100,000 into the 2025/26 Capital Programme to be funded by an external contribution.</p> <p>Reasons for the decision:</p> <p>To provide a draft outturn position for the General Fund, Capital Accounts and Reserves which will form the basis to produce statutory accounts for 2024/25. Also to provide a draft opening position for the financial year 2025/26</p>	
<p><u>8 - Treasury Management Outturn Report 2024/2025</u></p> <p>Decision RESOLVED to recommend to Full Council</p> <p>The Treasury Management outturn position to Full Council for approval.</p> <p>Reason for decision:</p> <p>The Treasury Management activity for the year requires approval by Full Council for the Council to comply with the CIPFA Treasury Management and Prudential Codes</p>	<p>Full Council Decision</p>
<p><u>9 - Debt Recovery 2024/2025</u></p> <p>Decision RESOLVED to recommend that Full Council:</p>	<p>Full Council Decision</p>

<ol style="list-style-type: none"> 1. approves the annual report which details the Council's write-offs, in accordance with the Council's Debt Write-Off Policy and performance in relation to revenues collection. 2. approves the continued delegated authority as shown in appendix 2 for write offs. <p>Reason for the decision:</p> <p>The recommendations ensure the Council makes best use of its staff resources and manages its finances to ensure best value for money.</p>	
<p><u>10 - Housing Benefit Debt Recovery Report - 1st April 2024 to 31st March 2025</u></p> <p>Decision RESOLVED to</p> <ol style="list-style-type: none"> a) Note the performance of the debt management function carried out by the Benefits service. b) Note the debt write-offs for the year. c) Note the emerging impact of Universal Credit on collection levels. d) To support the implementation of future recovery strategies. e) To approve the annual report giving details of Housing Benefit Overpayment debt recovery in accordance with the Council's Debt Recovery Policy, Write-Off Policy, and Housing Benefit Overpayment Recovery Policy. 	
<p><u>11 - Rocket House Café/Restaurant Lease Renewal</u></p> <p>Decision RESOLVED to approve</p> <ul style="list-style-type: none"> • The renewal of the lease with the existing tenant as per Option 1 detailed in the exempt appendix. • Delegate approval to the Asset Strategy Manager to agree the exact terms of the above legal agreement. <p>Reason for the decision:</p>	

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| <ul style="list-style-type: none">• Granting a new lease at the property will secure the Council's revenue income from the property at a market rent ensuring best value is achieved in line with the Council obligation under the Section 26 of the Local Government Act.• Granting a new lease at the property will provide security to the tenant's business and secure jobs in the district. | |
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